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## COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the Office of Public Records in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.

SUBMIT DIRECTLY TO THE OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING

Name of Traveler: Mandler Shillds
Employing Office/Committee: Schall Hunard Shelby
Travel Expenses Paid by (List all sources): Ne Heritage Fundation
Travel Date(s): 004.9-11 2019
Description/Title of Attached Forms: The Forms attached are regarding
thy privately sponsored travel for the Emerging braders conference trip to Bartimore Min
beaders conférence trip to Baitimore MB
Sponsoned by the Heritage Fundation.
Purpose of Amendment (describe the reason for amending original submission): AMended the
pachet with the corrected invitation for the
conference received by the Heritage Pandation.
11 18 19 (Signature of Traveler)
(Date) (Signature of Traveler)



214 Massachusetts Avenue, NE Washington, DC 20002 (202) 546-4400 heritage.org

August 7, 2019

Chandler Shields
Senator Richard Shelby
304 Russell Senate Office Building
Washington, DC 20510-0103

Dear Chandler,

On behalf of The Heritage Foundation, I want to formally extend an invitation to The Heritage Foundation's 2019 Emerging Leaders Conference. The event will be held Wednesday, October 9 – Friday, October 11 in the Inner Harbor in Baltimore, MD.

At the Emerging Leaders Conference, attendees will discuss issues confronting the next Congress, develop their leadership skills, and sharpen their knowledge of process, rules and procedure. An educational experience tailored to work on Capitol Hill, this conference also promises an excellent opportunity to grow your network among your colleagues and expand your impact.

All paperwork must be submitted to the Ethics Committee no later than Monday, September 9, 2019. Here is what you need to submit for this year's trip:

- 1. Register with Heritage at <a href="https://events.heritage.org/Leaders2019">https://events.heritage.org/Leaders2019</a>
- 2. Submit the attached packet to the Ethics Committee
- 3. Fill out and submit the Employee Pre-Travel Authorization to the Ethics Committee

Emerging Leaders will be held during a recess week for both House and Senate staff. Heritage will provide transportation, overnight accommodations, and meals throughout the retreat.

Please let me know if you have any questions, looking forward to having you with us this year.

Sincerely,

Thomas Binion

Vice President, Government Relations

The Heritage Foundation